

To all schedulers, hockey directors, and managers,

As we enter the winter driving season in the Mid-Atlantic, it is important that we remind organizations that decisions to postpone/reschedule AHF games due to impending winter weather that will disrupt travel, made in advance of rink closings must be made by the master schedulers of the organizations. In instances where travel is likely to be affected by the inclement weather, team managers should reach out to their organization's master scheduler by the Wednesday before the weekend's games so that the master scheduler can contact the host organization's master scheduler and begin discussions to postpone and reschedule. The decision to postpone can be made as late as Friday or Saturday at the Master Scheduler's discretion. Reminder that all postponed AHF games must be rescheduled within 10 days of the postponement. Please email, staff@atlantichockeyfederation.com, when games are postponed due to winter weather and send rescheduled details as soon as possible so the league schedule can be updated. Our families' safety is our primary focus and we ask everyone to make travel decisions with this in mind.

Postponement/Reschedule Guidelines

- 1. Traveling team manager contacts their organization's master scheduler informing of possible travel issues due to impending winter storm affecting weekend travel.
- 2. Traveling team's master scheduler contacts the host organization's master scheduler to discuss alternative dates in case winter weather forecasts cause postponement.
- 3. If the traveling team's master scheduler and the host organization's master scheduler agree to postpone/reschedule in advance of rink closure due to hotel arrangements or travel distance, organizations should email, staff@atlantichhockeyfederation.com, with the new date and time. In instances where both parties are not in agreement regarding the decision to postpone/reschedule or reschedule dates, times and locations can not be agreed upon, both organizations shall contact the AHF director, Matthew Kiernan, mkiernan@blackbearsportsgroup.com. The director's decision in these instances will be final and binding for both organizations. Please note the new date and time must be agreed upon and submitted to AHF staff within 10 days of the postponed date.
- 4. Any games that are postponed due to rink closure as a result of a winter storm must be rescheduled within 10 days of the postponed date, please email notification of the new dates and times to staff@atlantichhockeyfederation.com. In instances where both organizations can not agree on rescheduled dates, times or locations, both organizations shall contact the AHF director, Matthew Kiernan, mkiernan@blackbearsportsgroup.com. The director's decision in these instances will be final and binding for both organizations.